



The Northern Alberta Chapter of the **Canadian Industrial Relations Association**

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By-Laws for the Northern Alberta Chapter of the Canadian Industrial Relations Association ***(as amended September 2021)***

I. Name

The association shall be known as the Northern Alberta Chapter of the Canadian Industrial Relations Association.

II. Purpose

The purpose of the Northern Alberta Chapter is to promote the purposes of the Canadian Industrial Relations Association, namely:

- (a) to provide a forum to bring together union and management representatives and other industrial relations practitioners
- (b) to promote research, discussion, and education in the field of industrial relations
- (c) to promote mutual understanding of current issues and emerging trends in industrial relations by union and management representatives and other industrial relations practitioners.

III. Membership

Any person interested in its purposes may become a member of the local Chapter upon payment of local dues.

Membership shall be of four classes:

- (a) Individual – individual members shall pay annual dues of \$55.
- (b) Student – student members shall pay annual dues of \$20.
- (c) Retiree – retiree members shall pay annual dues of \$20.
- (d) Institutional – organizations wishing to support activities of the Chapter may do so by contributing annual dues of \$175 and becoming an institution member (limit of four persons for meetings and election purposes).

IV. Officers

The Chapter shall have an Executive Committee consisting of the following officers: president, vice-president, secretary, and treasurer.

All officers shall serve two-year terms. The president and secretary shall be elected in the even-numbered years. The vice-president and treasurer shall be elected in the odd-numbered years.

The Executive Committee shall be elected at the first meeting held after September 01 in the year in which their term expires. All members of the Executive Committee shall become members of the Canadian Industrial Relations Association.

The president shall preside at all meetings of the Chapter. In the absence of the president, the vice-president shall assume the duties.

The secretary shall keep the records of the Chapter, shall be responsible for notifying members of meetings and for circulating bulletins or other publications.

The treasurer shall collect all dues and have custody of the funds of the Chapter.

Should a vacancy occur during the term of a president; the vice-president shall assume the role of president. If a vacancy arises in the positions of vice-president, secretary, or treasurer, they shall be filled as follows. For a vacancy occurring in the first year of a term, a temporary appointment may be made by the Executive Committee, followed by an election at the AGM for someone to complete the balance of the two-year term. For a vacancy occurring in year two of a term, the Executive Committee may make a temporary appointment for someone to fill the unexpired term.

V. Meetings

The Chapter shall meet at regular intervals.

For the transaction of business at any meeting of the Chapter, a quorum shall consist of 20 members or 20 percent of the membership, whichever is less.

VI. Amendments to the By-Laws

Amendments of the By-Laws may be made at any regular meeting at which at least a quorum is present, by majority vote of the members present, provided notice of the proposed amendments has been given to the members at least five days in advance.